

बिहार सरकार कृषि विभाग

पत्रांक : 107/बामेती/2016-17/279

दिनांक - 08/03/2017

प्रेषक

गणेश राम
निदेशक
बामेती, बिहार, पटना

सेवा में,

निदेशक
सूचना एवं जनसंपर्क,
बिहार, पटना

विषय:- बिहार दिवस-2017 के अवसर पर कृषि विभाग के पवेलियन आदि के निर्माण हेतु राष्ट्रीय एवं राज्य स्तरीय दैनिक समाचार पत्रों में विज्ञापन प्रकाशित कराने के संबंध में।

महाशय,

उपर्युक्त विषय के संबंध में सूचित करना है कि बिहार दिवस-2017 का आयोजन दिनांक 22-24 मार्च 2017 को गाँधी मैदान, पटना में किया जा रहा है। इस कार्यक्रम में कृषि विभाग द्वारा कृषि क्षेत्र में प्रमुख उपलब्धियों तथा तकनीकी प्रदर्शनी का प्रदर्शन किया जाना है। इसके लिए पवेलियन आदि के निर्माण हेतु एजेन्सी के चयन के लिए राष्ट्रीय एवं राज्य स्तरीय दैनिक समाचारपत्रों में अत्यंत अल्पकालीन निविदा सूचना का विज्ञापन प्रकाशित किया जाना है।

अतः विज्ञापन प्रारूप की Soft and Hard प्रति इस पत्र के साथ संलग्न कर भेजते हुए अनुरोध है कि इसे अल्पकालीन निविदा सूचना के तहत राष्ट्रीय एवं राज्य स्तरीय प्रमुख दैनिक समाचारपत्रों में प्रकाशित कराने की कृपा की जाए।

अनुलग्नक- यथोक्त।

विश्वासभाजन

08/03/17

निदेशक
बामेती, बिहार, पटना

बिहार सरकार कृषि विभाग

पत्रांक : 107/बामेती/2016-17/279

दिनांक - 08/03/2017

प्रेषक

गणेश राम
निदेशक
बामेती, बिहार, पटना

सेवा में,
निदेशक
सूचना एवं जनसंपर्क,
बिहार, पटना

विषय:- बिहार दिवस-2017 के अवसर पर कृषि विभाग के पवेलियन आदि के निर्माण हेतु राष्ट्रीय एवं राज्य स्तरीय दैनिक समाचार पत्रों में विज्ञापन प्रकाशित कराने के संबंध में।

महाशय,

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अतः विज्ञापन प्रारूप की Soft and Hard प्रति इस पत्र के साथ संलग्न कर भेजते हुए अनुरोध है कि इसे अल्पकालीन निविदा सूचना के तहत राष्ट्रीय एवं राज्य स्तरीय प्रमुख दैनिक समाचारपत्रों में प्रकाशित कराने की कृपा की जाए।

अनुलग्नक- यथोक्त।

ज्ञापांक : 107/बामेती/2016-17/
प्रतिलिपि

- उप निदेशक (शस्य) सूचना, बिहार, पटना/आई0टी0 मैनेजर, कृषि विभाग/उप निदेशक (सूचना तकनीक), बामेती, बिहार, पटना को सूचनार्थ प्रेषित करते हुए अनुरोध है कि विज्ञापन सहित अनुलग्नको को कृषि विभाग/बामेती के वेबसाइट पर अपलोड करने की कृपा की जाए।

विश्वासभाजन

ह0/-

निदेशक
बामेती, बिहार, पटना
दिनांक -

08/03/17
निदेशक
बामेती, बिहार, पटना

ज्ञापांक : 107/बामेती/2016-17/239
प्रतिलिपि

दिनांक - 08/03/2017

- कृषि निदेशक, बिहार, पटना/निदेशक पी0पी0एम0, बिहार, पटना/अपर निदेशक (शस्य)-सह-प्रभारी पदाधिकारी, आत्मा नोडल सेल/उप निदेशक (शस्य) सूचना, बिहार, पटना को सूचनार्थ प्रेषित।

08/03/17
निदेशक
बामेती, बिहार, पटना

ज्ञापांक : 107/बामेती/2016-17/
प्रतिलिपि

दिनांक -

- कृषि निदेशक, बिहार, पटना/निदेशक पी0पी0एम0, बिहार, पटना/अपर निदेशक (शस्य)-सह-प्रभारी पदाधिकारी, आत्मा नोडल सेल/उप निदेशक (शस्य) सूचना, बिहार, पटना को सूचनार्थ प्रेषित।

ह0/-
निदेशक
बामेती, बिहार, पटना

ज्ञापांक : 107/बामेती/2016-17/279
प्रतिलिपि

दिनांक - 08/03/2017

- प्रधान सचिव, कृषि, बिहार, पटना के आप्त सचिव को सूचनार्थ प्रेषित।

08/03/17
निदेशक
बामेती, बिहार, पटना

Govt. of Bihar
Department of Agriculture

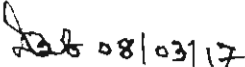
Bihar Agricultural Management and Extension Training Institute (BAMETI), Bihar, Patna

Very Short Tender Notice

Inviting tender for Landscaping & fabrication of Pavilion on the Occasion of Bihar Diwas-2017

Request for proposals/sealed tenders are invited in two bid formats (Technical & Financial) from the reputed event organizer to quote rate for conceptualizing, designing, landscaping & fabricating the theme/pavilion of various communication/IEC material and methodologies i.e. live model demonstration, picture galleries, art work, audio-visual or mix with all these methodologies should be used in the earmark area to present a creative portrayal of various aspects of agricultural development. The Department of Agriculture will have to use 50,000 Sq. feet area for the above said purposes.

2. The details regarding the tender/request for proposal including all terms and conditions can be downloaded from the website www.krishi.bih.nic.in and www.bameti.org and it can also be obtained free of cost on any working day from the office of the Director, BAMETI, Bihar, Patna from 10:30 AM to 5:00 PM .
3. The tender/proposal dually completed in all aspects must reach latest by 5:00 PM on or before 15.03.2017 at the office of the Director, BAMETI, Bihar, Patna.
4. The Department of Agriculture reserves the right to accept or reject any or all the proposals without incurring any obligation to inform the affected bidders.

 08/03/17

Director
BAMETI, Bihar, Patna

**Govt. of Bihar
Department of Agriculture**

Bihar Agricultural Management and Extension Training Institute (BAMETI), Bihar, Patna

Reference for Proposal/Tender documents

1. Introduction - Bihar Diwas-2017 is scheduled to be held from 22nd March to 24th March 2017 at Gandhi Maidan, Patna. The details of the work that will be performed on the Bihar Diwas-

Conceptualizing, designing, landscaping & fabricating the theme/pavilion of various communication/IEC material and methodologies i.e. live model demonstration, picture galleries, art work, audio-visual or mix with all these methodologies should be used in the earmark area to present a creative portrayal of various aspects of agricultural development. The Department of Agriculture will have to use 50,000 Sq. feet area for the above said purposes.

2. Invitation of Tenders/reference for proposal - Tenders/reference for proposal are invited from the reputed event organizer in two bid formats (Technical and Financial). The details regarding the tender/reference for proposal can be obtained free of cost on any working day from BAMETI office from 10:30 AM to 5:00 PM and can also be downloaded from the website of department of agriculture www.krishi.bih.nic.in and www.bameti.org.

The tender/proposal dually completed in all respect must reach latest by 5:00 PM on or before 15.03.2017 at office of BAMETI, Bihar, Patna.

The Department of Agriculture reserves the right to accept or reject any or all the proposals without incurring any obligation to inform the effected bidders.

3. Bid schedule and venue -

Sl.No.	Particulars	Date	Time
1.	Last date for submission of proposal/bid	15.03.2017	5:00 PM
2.	Date of opening the bid	16.03.2017	11:00 AM

4. Guideline for submission of proposal/bid -

The bidders are required to submit the proposals/bids as per the guidelines and format detailed out in the following paragraphs-

4.1 The original and all copies of the Technical proposal/bid shall be placed in a sealed envelope clearly marked "**Technical Bid**". Similarly, the original Financial Proposal shall be placed in a separate sealed envelope clearly marked "**Financial Bid**" followed by the name of the assignment, and with a warning "**Do Not Open With The Technical Bid**". The envelopes containing the Technical and Financial Proposals/bids shall be placed into an outer envelope and sealed. This outer envelope shall bear the submission address, reference number and title of the Assignment and be clearly marked "**Do Not Open, Except In Presence Of The Official Appointed**". EMD of Rs. 50,000/- should be in form of DD or a Bank Guarantee in favour of the SAMETI, Bihar; (ii) technical details, compliances etc. as enumerated in the tender document and financial Bid. BAMETI, Bihar, Patna shall not be responsible for misplacement, loss or premature opening if the outer envelope is not sealed and/or marked as stipulated. This circumstance may provide a case for Proposal's/bid's rejection. If the Financial proposal/bid is

not submitted in a separate sealed envelope dully marked as indicated above, this shall constitute grounds for declaring the Proposal/bid non-responsive/invalid.

- 4.2 All bidders must comply with the General & mandatory terms and Conditions Format/Requirements for Technical and Financial proposal/bid.
- 4.3 The Technical Proposal/bid shall be marked "**Original**" or "**Copy**" as appropriate. All required copies of the Technical Proposals/bids are to be made from the original. If there are discrepancies between the original and the copies of the Technical Proposal/bid, the original governs. The bid will be liable to be rejected.
- 4.4 Each page, Form, Annexure and Appendices of the Technical and Financial Proposal must be signed by the Authorised signatory of the firm.
- 4.5 All blank spaces in the financial proposal/bid must be filled in completely where indicated, either typed or written in ink.
- 4.6 **The proposal/tender dully completed in all respect as per RFP must reach latest by 5:00 PM on or before 15.03.2017 at the office of the Director BAMETI, Patna in the following address - Bihar Agricultural Management & Extension Training Institute, P.O.- B.V. College, Jagdeo Path, Patna - 800014, Bihar, India.**

The applicants, in their own interest are advised to deliver the bids/proposals personally to the BAMETI office. Alternatively they may send the same through registered post. BAMETI will not be responsible for any delay, wrong delivery or non-delivery of proposals/bids due to any reason.

5. General Instructions -

- 5.1 Firms applying for the tender should have a registered office in Patna (Proper document substantiating this should be submitted). A brief description of the firm/organization and an outline of recent experience on assignments/projects of similar nature executed during the last 3 years.
- 5.2 A brief description of the manner in which the firms would plan to execute the work. Work plant time schedule and approach or methodology proposed for carrying out the required work.
- 5.3 The composition of the team of personnel which the consultant would propose to provide and the tasks which would be assigned to each team member.
- 5.4 Curricula Vitae of the individual key staff member to be assigned to the work and of the team leader who would be responsible for supervision of the team.
- 5.5 The bidder has to submit details of VAT/Service Tax/PAN/EPF registration with proof.
- 5.6 The technical proposals will be evaluated on the aforesaid criteria.
- 5.7 Tenderers will be required to handle all aspect of the work involved in the management of the Bihar Diwas 2017. There would no exception made for any individual work that the tenderer is not interested and tender would be deemed cancelled.
- 5.8 The tenderer would work under the supervision of department of Agricultural staff, Design Consultant and Government of Bihar officials. Any decision taken by them in the work interest would be final.
- 5.9 Applicable Sales Tax/CST/VAT/Service Tax must be clearly stated. All duties, taxes, freight, insurance, delivery charges and other levies payable by the contractor under the contract shall be included in the quoted price.
- 5.10 The Prices should be quoted in Indian Rupees only.

- 5.11 Financial bid of only Technical qualified bidders shall be opened.
- 5.12 Only those firms who have minimum **03 (three) years** experience of executing such work may apply. A document in support of such experience is required.
- 5.13 Number and value of such project handled in the last **03 (three) years**.
- 5.14 The number of personnel proposed for the assignment, their names.
- 5.15 The successful bidder will have to deposit a performance security of Rs. 1,50,000/- (Rs. One lakh fifty thousand only) through demand draft in the favour of SAMETI Bihar or bank guarantee of equal amount within 02 days after finalization of tender.
- 5.16 Design details along with print outs, electronic presentation, CD' etc. The bidder should furnish a detailed work plan which should include a Overall design and fabrication of stalls, design of theme area, layout plan/ design/ conceptualization, including outside and inside facia, model/photograph. This must be given in the form of a presentation/audio-visual, in a CD. The presentation should clearly explain the overall concept, in alignment with the theme.
- 5.17 The tenderer should submit unit rates, quantity and total cost with respect to each item in the scope of work (both in figures as well as in words). Item wise, sub-total and grand total of prices are to be very clearly indicated. In the event of any discrepancy between the unit price and the total price, the unit price shall prevail.
- 5.18 The agencies will have to make presentation for both work separately from 11:00 AM onwards on the date of opening of the tender or as decided by the Chairman of Tendering Committee at the time of opening the Tender.

6. Minimum eligibility criteria-

- 6.1 The bidder firm must have minimum 03 years work experience in Conceptualizing, designing and developing theme/pavilions of similar nature at State or National level or both in the past for agriculture or other departments (proof should be attached).
- 6.2 The bidder firms should have an average annual turnover of Rs. 50,00,000/- (Rs. Fifty Lakh only) or more during the last 03 financial years (photocopy of the balance sheet dully certified by CA to be attached).
- 6.3 The firms should have at least 03 work orders of past events to the subject should be attached with the technical bid.
- 6.4 A **3D concept plan** of the theme/pavilion must be attached in power point presentation with a technical bid.
- 6.5 Firm should be registered for VAT (copy of the certificate to be attached).
- 6.6 Firm should be registered for Service Tax (copy of the certificate to be attached).
- 6.7 Bidder will have to submit earnest money of Rs. 50,000/- (Rs. Fifty Thousand only) along with the technical bid in the favour of SAMETI, Bihar as earnest money, which will be refunded to the unsuccess bidders within 07 days of finalization of tender.
- 6.8 Latest 03 years income tax return (Copy attached).
- 6.9 Bidders firms have the PAN Number (Copy attached).

7. Technical and Financial Proposal/bid will consist.

- 7.1. Letter of transmittal (Form T-1).
- 7.2. Technical bid (Form T-2).
- 7.3 Evaluation of Technical bid (Form T-3)
- 7.3. Financial bid (Form F-1).

8. Evaluation of financial bid -

- Financial bid will be opened after qualifying technical evaluation/bid.
- The cost will be included all taxes
- The following marks will be given for the financial bid

Sl. No.	Standard	Maximum Marks (30)
1.	L1	30
2.	L2	20
3.	L3	15
4.	L4	10
5.	L5	05

9. Selection procedure

- The firm will be selected on quality and cost based system.
- 70% marks for technical competence and 30% marks for financial bid will be given.
- Firm will be awarded who will be obtained the maximum marks in technical and financial bid.

Sub

08/03/17

Director
BAMETI, Bihar, Patna

Letter of transmittal (Form T-1)

To,
The Director
BAMETI, Bihar, Patna

Subject - Submitting a request for proposal/tender for overall design, planning and fabrication of stall, design of different area and proper maintenance during Bihar Diwas- 2017 and management of agriculture pavilion as well as preparation and decoration of stalls for showcasing various agri-products.

Reference-Tender No. ----- dated-----

Sir,

With due respect and humble submission I would like to state that I have read and examine in detail the tender document described in reference for proposal/bids for the above mention subject. I fulfil the all the terms and conditions mentioned in the RFP/bidder. I am submitting my Technical and Financial bids and all the documents/ certificates as per RFP.

Yours Faithfully

Signature of the bidder/authorize
person (with official seal)

Date :-
Place :-

Application for Technical Bid

Sl. No.	Particulars	Write Details and attach the proof/ supporting documents required	Page number
1.	Name of the Bidder/ Firm		
2.	Address of the Bidder/ Firm		
3.	Head Office		
4.	Branch Office		
5.	Name of In-charge		
	Phone Number		
	Fax Number		
	Mobile Number		
	eMail Id		
6.	Earnest Money (EMD) of Rs. 50,000/- with DD No. and date or exemption certificate		
7.	Firm PAN Number		
8.	Latest 03 and more years income tax return		
9.	Firm Service Tax Number		
10.	Firm VAT Number		
11.	03 years experience as per RFP and 03 work orders of past event with completion report		
12.	3D Concept plan of theme/ pavilion		
13.	Annual turnover in latest 03 completed years		
	2013-14		
	2014-15		
	2015-16		
	Average		

Signature of the bidder/authorize person (with official seal)

Date :-

Place :-

Evaluation of Technical Bid (Form T-3)

All the technical bids will be evaluated by giving the marks in the following way.
The firm/bidder who will obtain the minimum 60% marks will be eligible for take part in the financial evaluation.

S.No.	Standard	Item wise marks	Total marks	Marks obtained
1.	Work experience in conceptualizing, designing and developing theme/pavilion of similar nature in the past years for the agriculture or other departments i. Three year experience at state level ii. Three year experience at national level iii. Three year experience at state & national level	10 20 30	30	
2.	Average annual turnover during latest 03 years (2013-14, 2014-15 & 2015-16) i. Upto 50,00,000/- ii. Above 50,00,000/- and below 1.0 crore iii. 1.0 crore and above	03 06 10	10	
3.	Work order of past events to the subject and work completion report by the competent authority i. Three work order ii. More than three work order	05 10	10	
4.	Income tax return of latest 03 or more years (2013-14, 2014-15 & 2015-16) i. Three years ii. More than three years	05 10	10	
5.	3D concept of planning of the theme/pavilion for overall design, planning, fabrication & erection of structure, design of different area, proper maintenance during Bihar Diwas 2017, maintenance of agriculture pavilion, preparation and decoration of stall for showcasing as per RPF (decided by evaluation committee under the Chairmanship of Director Agriculture, Bihar through power point presentation on the technical bid opening day) i. Satisfactory ii. Good iii. Very Good iv. Excellent	10 20 30 40	40	

Financial Bid (Form F-1)

Name of Bidder/Firm and its Address-

(Fin. Unit in Rs.)

Sl. No.	Items of work	Size/ Quantity (Approx)	Rate	Tax			Cost including all taxes
				VAT	Service Tax	Other Tax	
1.	Fabrication and Erection of Structures for 50,000 Sq.Feet area (This would include all structural work) a. Fascia/Fascade/main entry gate b. VIP Lounge (air conditioned with furniture) c. Display Area d. Fabrication of Stall on both side on pavilion e. Reception-cum-Theme area f. Barricading/Fencing (50,000Sq. Feet)	30'X20'02 400 Sq. Feet 25 200Sq.Feet Average 300 feet					
2.	Carpeting of pavilion	35,000Sq. Feet					
3.	Printing of Panels/ visuals on Flax, Vinyl Framing of panels	25 and as per requirement					
4.	Manpower a. Security Personnel (at least 2 persons) for 24hrs vigil @ 8 hrs b. Maintenance staff for overall maintenance throughout the fair period c. Waiter d. Volunteers for stall management	18 Nos. 09 Nos. 04 Nos. 04 Nos.					
5.	Electricals & Machinery requirement a. Audio Visual Equipment b. Wiring & Lighting (entire pavilion) c. Generator Back-up d. Air-Conditioner (as per requirement)	07 places 02 Nos. Minimum 01					

6.	Miscellaneous a. Brochure or any other IEC material b. Service (as per requirement) i. Tea/Coffee @ 300 per day ii. Snacks @ 300 per day iii. Water (200 ml) @ 300 per day iv. Hi tea @ 100 per day v. Breakfast @ 50 per day vi. Lunch @ 150 per day vii. Dinner @ 25 per day viii. Cold drink/Juice (250 ml) @ 300 per day	900 900 1500 300 150 450 75 900					
7.	Beautification of Pavilion/Stalls (Flowers, Flower Pots etc) (All the main points of entire pavilion)						
8.	Artwork, Designing						
9.	Other works related to Bihar Diwas						
	Total Cost						

Signature of the bidder/authorize person (with official seal)

Date :-

Place :-